

New Paltz Central School District

New Course Proposal

Proposed for _____ School Year

Proposed Course Title: _____

Grade Level / Department: _____

Teacher(s) Submitting Request:

_____	_____
_____	_____
_____	_____

Course Description:

Is the course you are proposing aligned with the New York State Standards and Core Curriculum? _____ If yes, please explain, if not, why not?:

Three Essential Questions: (Answers may be in generalities, details will be necessary for course curriculum completed prior to course implementation. Use additional sheets for each question if necessary.)

1. **What is it you want all students to learn who take this course?**

2. **How will you know when each student has acquired the essential knowledge, concepts, and skills taught in this course?** Include the ways you will ensure that students are able to apply the concepts or in-depth understandings taught (*understanding, defined as the ability to apply a new concept outside a textbook or classroom context; use a concept to make sense of complex, real-world situations; or express a concept in a meaningful way to others*).

3. What will you do when a student does not learn what you have taught?

Length of Course: _____ Quarter _____ Semester _____ Full Year
Credit: _____ Comment _____

RESOURCES

What resources are necessary to implement this course? _____

Describe and Estimate Cost(s)

Proposed textbook: Cost/student text: \$_____ x # Needed: _____ = \$_____ + Cost/teacher text: \$_____ = \$_____

Title: _____

Company: _____

Year Purchased: _____

Publishing Date: _____

Proposed supplementary resources: Total Estimated Cost: \$_____

Resource: _____

Description: _____

Publishing Date: _____

Number needed: _____

If the course is approved, a textbook request form does not need to be submitted.

Other resources needed (include speakers, field experiences, etc.): Total Estimated Cost: \$_____

<u>Estimated Cost to Implement Course</u>			
Total Cost for Textbooks:	\$ _____	Support Materials:	\$ _____
Cost for Teacher Textbook:	\$ _____	Support Materials:	\$ _____
Total Cost of Supplementary Resources:	\$ _____	Support Materials:	\$ _____
Sub-total for above:	\$ _____	Miscellaneous expenses:	\$ _____
Total Estimated Cost to Implement New Course (total of all items listed): \$ _____			

Administrative Approval: _____ Date: _____

Superintendent's Recommendation: _____ Approve _____ Not Approve

Superintendent's Signature: _____ Date: _____

If not approved, reason:
